

# **INVERVILLAS AND ENVIRONS**

## **APPLICATION FOR RESIDENCY**

4502 Inverrary Boulevard, Lauderhill, FI 33319

954-667-3933

applications@oncallmgmt.com

#### **APPLICATION TIME FRAMES AND COST:**

#### ALL FEES MADE PAYABLE TO: "TENANT EVALUATION" IN MONEY ORDER OR CASHIERS CHECK ONLY!!!

Type of Application	Time Frame to be Returned	Cost
ELECTRONIC Standard Application	<b>30</b> Business Days or Less	\$100.00
MANUAL/PAPER COPY Standard Application	30 Business Days or Less	**\$125.00**
**Includes Manual Processing Fee of \$25.00**		
International Standard Application	30 Business Days or Less	\$300.00
(If Applicant has No Social Security Number)		

#### OPTION A: ELECTRONIC APPLICATION(S): Visit www.tenantev.com CODE: 7369

#### **OPTION B: MANUAL/PAPER COPY APPLICATION(S)**

The application fee is NON REFUNDABLE, under any circumstance, including if applicant(s) are not approved by the Board of Directors. Please complete electronic application in its entirety; if something does not apply, fill the corresponding blank with "N/A.

*Incomplete answers and/or misrepresentation of any information may result in a disqualification for approval.* **APPLICATION REQUIREMENTS:** 

- Any resident moving into the community 18 years or older <u>MUST</u> submit an application.
- If applicants are **legally** married, they must provide proof of marriage (i.e. Marriage License)
- Applicants **NOT** legally married MUST fill out **separate** applications.
- Applicants MUST enter their full legal name and maiden (if applicable).
- Applicants MUST make themselves available for a personal interview
- Please note, occupancy prior to approval by the Board of Directors is STRICTLY PROHIBITED.
- In order to meet application processing time-frame, applicants must make sure this COMPLETED application reaches our management office 30 days prior to closing or move in. <u>NO EXCEPTIONS!</u>
  PLEASE ATTACH THE FOLLOWING TO THIS APPLICATION:
- □ A COPY of all applicant(s) driver's license(s), passport or picture ID(s) and social security card(s)
- MUST PROVIDE a copy of valid vehicle registration(s) AND vehicle insurance proof for ALL vehicles registered to the prospective unit
- □ Proof of Income for the last 3-4 payment cycles ie. Paystubs, W-2, Most recent Filed Taxes
- □ A SIGNED copy of the SALES CONTRACT or LEASE executed by ALL parties MUST also be attached.
- **Pet(s)** Photo and Breed information is MANDATORY IF APPLICABLE-Must Comply with Broward Ordinances
- **EMPLOYMENT LETTER:** From current job confirming your employment on company letterhead
- □ <u>REFERENCE LETTER:</u> From your previous landlord providing good reference during rental period
- BUYERS ONLY: Provide Proof of Funds for purchasing the prospective unit(s) i.e OFFICIAL Bank Statements on Bank Letterhead and/or Mortgage Approval

#### APPLICATION MAILING ADDRESS

Mail or personally deliver completed application packet with all the REQUIREMENTS above to:

4502 Inverrary Boulevard Lauderhill Fl, 33319

PLEASE ALLOW 10 BUSINESS DAYS AFTER SUBMISSION TO INQUIRE ABOUT STATUS, IN WRITING

#### **ONLY TO APPLICATIONS@ONCALLMGMT.COM.**

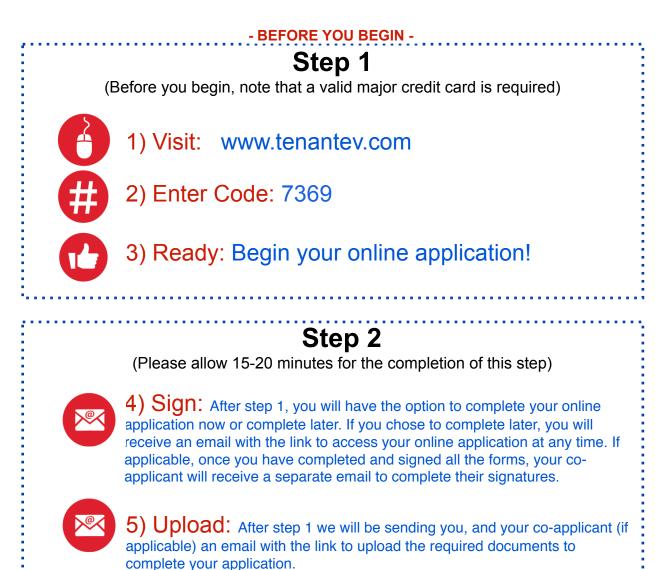
NO PHONE CALLS WILL BE ACCEPTED TO INQUIRE ABOUT THE STATUS OF ANY APPLICATION(S).



THE SMART BACKGROUND SCREENING COMPANY



## **Invervillas and Environs HOA**



### Customer Support: (305) 692-7900

#### **Identity Theft:**

You can be charged with identity theft if you enter another person's name or social security number, or any other information other than your own on an application. Conviction for identity theft carries with it some potentially hefty penalties. In fact, the Identity Theft Penalty Enhancement Act signed into legislation in 2004 established identity theft as a federal crime. The law sets the penalty for identity theft at up to 15 years in prison and paying as much as \$250,000 in fines.